

Member Reference Number:

## National Friendly Nomination Form

Please complete the appropriate Section then sign the declaration below.

### Section 1: New Nomination(s)

I, (your name).....

of (your address).....

....., being a member of National Friendly do hereby nominate:

Nominee's Title	Nominee's full name	Nominee's address	My relationship to them	Percentage*

\* If you have more than one nominee and wish to split the value other than equally between them, please also enter the percentage you wish to give to each.

The Nominee(s) shall receive a sum of money payable by the Society in the event of my death. This value shall not however exceed the limit specified by law at the time of my death. (Current maximum is £5,000). Should the total value of your membership be more than £5000 the remainder will be payable to your estate.

### Section 2: Cancelling a Nomination

I, ....., hereby revoke the nomination made by me for:

Nominee's name ..... Date of nomination.....

### Section 3: Changing a Nomination

I, ....., hereby wish to vary the nomination made by me on:

Date of nomination.....

Change required .....

.....

### Declaration - must be completed

Member's signature ..... Date .....

## National Friendly Nomination Guidelines

Please read these Important notes before completing your Nomination Form.

### What is a Nomination?

In line with the official Friendly Societies Act of 1992, a registered Nomination will allow you to name an individual(s) to receive the value of your Society membership, upon your death, to a maximum of £5000. (Please note £5,000 is the maximum covered by the Nomination – the total claim value may of course be higher or lower.)

### Why should I take one out?

A Nomination allows money to be paid without waiting for probate or letters of administration to be granted. No legal documentation other than a certificate of death (or other proof of death acceptable to the Society) and the registered Nomination itself will be required. It is useful if you want to ensure payment is made immediately to a particular individual(s).

### Who may or may not benefit?

- A nominee may not be an employee or officer of the Society unless they are a family member.
- A nominee may not be a business, organisation or charity.
- You may have more than one nominee. Money payable will be split equally between the nominees unless otherwise specified. You may wish to state what percentage of the claim value should go to each nominee. Should one of the named nominees die before you and no 'change' is made, their share will go to your estate.
- It is recommended that the nominee be over the age of sixteen years, as a nominee under that age cannot give a valid receipt for the money.

### Who may complete the form?

The Society will only accept a Nomination made 'under the member's own hand' – in other words you must sign the form. Should you be unable to sign, you may make a 'mark'.

### How will my family know a Nomination has been registered?

Once we've received your nomination form we will register it on our system and return a copy to you. Please inform your family of your nomination and keep your recognised nomination form in a safe place. A Nomination is only valid if it has been registered by the Society, i.e. it has been received at this office and registered against your details. We will confirm this to you and your registered nominees.

### Anything else I should know?

- Should the total value of your membership be more than £5000 the remainder will be payable to your estate.
- A marriage after making the Nomination automatically cancels the Nomination. A new Nomination will be required, even if the details remain unchanged.
- Where the Society has paid money to a nominee in without knowing about a marriage following the nomination, the receipt of the nominee shall be a 'valid discharge to the Society.' That means if we pay your former spouse not knowing you have remarried, your new spouse will not be paid.

Please return the Nomination Form to the address stated below. It will then be validated at this office and a copy will be sent to you. Please keep your copy in a safe place together with any Society membership documentation which may be helpful in the event of a claim.